

## Research Funding Initiative 2023

Closing date for applications is noon (GMT) on **3 May 2023**.

The **Academy of Marketing Research Committee** in collaboration with the **Marketing Trust** will support research capacity development within the Academy through the 2023 Academy of Marketing Research Initiative Funding scheme. The Committee invites members of the Academy of Marketing to submit research proposals for funding of up to £5,000 on any marketing topic. The Academy will make up to 5 awards, 2 of which will be reserved for Early Career Researchers. Research proposals can cover any aspect of research in the broad area of marketing.

All applications must meet the requirements detailed in this document.

It is a condition of the funding that the research be completed in time for presentation at the July 2024 Academy of Marketing Annual Conference. An amount equal to the conference fee for *one* person from each successful application will be provided for attendance at the 2024 Academy of Marketing Annual Conference (other expenses for conference attendance will need to be met by the attendee). This amount will be in addition to the funds requested in the research proposal. Successful applicants must submit a short (maximum 4000 words) final report to the Chair of the Academy of Marketing Research Sub-Committee by Friday 11th October 2024.

Each proposal will be independently assessed by two reviewers, at least one of whom is a subject specialist. The final selection of proposals to be funded will be made by the members of the AM Research Sub-Committee. Successful applicants for the funding will be announced at the Academy of Marketing Conference in Birmingham in July 2023.

### Key dates:

- **6 March 2023** - Full details of the funding process and how to submit a proposal will be made available on the Academy of Marketing website <https://academyofmarketing.org/research-funding/>
- **3 May 2023** – Noon (GMT) deadline for submission of proposal forms via online form - the link to the form will be available from <https://academyofmarketing.org/research-funding/>
- **5 July 2023** – Formal announcement of the successful proposals at the Academy of Marketing AGM, being held at University of Birmingham.
- **27 October 2023** – Deadline for return of the signed Funding Award Letter and first Claim.
- **July 2024** A presentation on the activities undertaken and impact achieved to date will need to be presented at the Academy of Marketing's 2023 annual conference
- **11 October 2024** – deadline for final report.
- **1 December 2024** – deadline for the final monetary claim.

**Aims:** The proposed work should be an original project and not be a part of any ongoing research. It should aim to contribute to theory and/or practice in marketing.

## Terms and Conditions

### Eligibility:

1. All named applicants must be paid-up members of the Academy of Marketing at the time of application.
2. Academy of Marketing Research Committee members are excluded from applying for this funding and must declare an interest if they have (i) any relationship (professional or personal) with applicants or (ii) specific knowledge of an application prior to its submission.
3. Applicants may not reapply within 3 years of a successful award.

### Process:

1. Submit completed proposal forms by the deadline via the online submission system – link will be available at <https://academyofmarketing.org/research-funding/>
2. Proposals considered under the Early Career Researcher category can only list an ECR as PI and as co-PI. ECR is defined as someone who has been awarded their PhD not more than four years prior to the application date. If other applicants are involved in the project but are not ECRs they can only be listed in the capacity of Mentor for the purpose of this application.
3. Each proposal will be independently assessed by two reviewers, at least one of whom is a subject specialist. The final selection of proposals to be funded will be made by the members of the AM Research Committee. To maintain equity of treatment, there will be no feedback or discussion of proposals before their submission, although the referees may request that the authors consider changes to their proposal or seek some clarification before the final decision is made and grants are awarded.
4. Funding recipients, along with their Head of Department and a Research Officer from their Institution, will be asked to sign a Funding Award Letter which lays out the full details of the funding process, prior to funding being released.
5. The completed signed copy of the Funding Award Letter, along with a completed AM Claim Form for the first half of the funding, must be returned to the AM Admin Office by 27 October 2023, or the award offer will be withdrawn. All claims are subject to approval by the AM Treasurer.
6. The Principal Investigator (PI) is normally the person who takes responsibility for the intellectual leadership of the research and overall management of the project in accordance with the terms and conditions. The PI will be the point of contact for the project and they/their research organisation will be responsible for administering the funding.
7. The PI is responsible for ensuring that the project adheres to the requirements of their research organisation.
8. The PI agrees to comply with any additional conditions of the funding communicated in the proposal feedback, or acceptance email.
9. The Academy of Marketing makes no claim to intellectual assets arising from the activity they support.
10. Any outcomes from the funded project should clearly acknowledge the support of the Academy of Marketing and the Marketing Trust.
11. Half of the award will be paid at the commencement of the project. Award recipients need to complete an AM claim form with the necessary payment details and submit this to the Administrative Office by 27 October 2023.
12. The second half of the award will be paid when the final report has been submitted and approved by the Chair of the Research Sub-Committee. Final reports summarising the project and planned outputs are due on 11 October 2024. Any difficulties encountered should be outlined separately in the email accompanying the report. A Final Report Template will be provided.
13. The Academy of Marketing and the Marketing Trust may publish details of successful Funding/Award applications, including the resulting Research Reports, on their websites. However, we reserve the right not to publish a Research Report
14. The deadline for the final monetary claim is 1 December 2024. All claims are subject to approval by the Academy of Marketing Treasurer. *Note:* It is essential that the award recipient keep all receipts related to the project, as in order for the Academy of Marketing Treasurer to release the remaining funding, they will need a completed Academy of Marketing claim form and all receipts. Payments are made on a claims basis, invoices are not permitted.

15. Please also note that an amount equal to the conference fee for *one* person from each successful application will be provided for attendance at the 2024 Academy of Marketing Annual Conference (all other expenses for conference attendance will need to be met by the attendee). The attendee must pay the Academy of Marketing Conference fee directly to the AM2024 Conference host and reclaim the fee from the Academy by sending a claim form to the AM Treasurer with evidence of payment.

### **Institutional Approval**

***All proposals must have internal approval for their proposal from their own Institution prior to submission to AM, and it is the applicant's responsibility to make sure that they leave enough time in their preparations to clear this approval prior to the submission process. Successful applicants will be sent a document outlining the funding process which must be signed off by their HOD and Research Office and returned to AM, prior to funding being released.***

### **Responsibilities:**

1. Papers will be presented at the Academy of Marketing's 2024 annual conference. Funded projects will be given an extended deadline for report submission to the conference.
2. Final reports summarising the project and planned outputs are due on 11 October 2024. Any difficulties encountered should be outlined separately in the email accompanying the report. A Final Report Template will be provided. The final payment for the project will not be released until the final report has been approved by the Chair of the Academy of Marketing Research Sub-Committee and a claim form (with full receipts) submitted to the AM Admin Office and approved by the AM Treasurer on or before 1 December 2024.

### **Proposal Submission:**

1. Proposals should be made using the Proposal Form which can be downloaded from the AM website.
2. Applicants should adhere to the word limits set out in the proposal form. CVs for each applicant are restricted to 2 sides of A4, and must be submitted as separate PDF files.
3. The Main Applicant will be asked to confirm that they have read and agree to the Terms and Conditions, and that all named applicants have approved the submission.
4. The funding can be used to further research in marketing for any agreed purpose (**excluding** conference/workshop attendance). This could include the cost of fieldwork, data analysis, short term employment of research assistance, travel for the purpose of data collection, etc. For more details please see the AMRC Research Cost Guidelines document which can be downloaded from <https://academyofmarketing.org/research-funding/>

### **Data Protection**

If you apply for Funding or Awards made by the Academy of Marketing, we may use your data as required to administer the Funding/Award Process. We may process personal data you submit through our Funding Management System which is supplied by the third-party provider Oxford Abstracts Limited. Oxford Abstracts Limited Privacy Policy is available at <https://www.oxfordabstracts.com/privacy-security/>. The legal basis for this processing is our legitimate interests, namely the proper administration of our Learned Society.

The Academy of Marketing and the Marketing Trust may publish details of successful Funding/Award Recipients, including the resulting research reports, on their website(s). However, we reserve the right not to publish a Research Report on our websites.

The Academy of Marketing is registered with the Data Protection Register. You can find the full Privacy Policy of the Academy of Marketing at <https://www.academyofmarketing.org/privacy-policy/>. You can find the full Privacy Policy of the Marketing Trust at <https://www.marketingtrust.org> and click on Privacy Policy at the bottom of the Home Page